



DEPARTMENT OF THE AIR FORCE  
AIR UNIVERSITY (AETC)

27 Aug 2024

MEMORANDUM FOR AFR 4201 STUDENTS

FROM: AFROTC DET 150/CC

SUBJECT: Course Syllabus and Instructions for AFR 4201

1. Welcome to AFR 4201. For many of you, this is your final year in AFROTC! I hope you enjoy this semester and the curriculum we have developed for you. My goal is to provide a challenging and rewarding experience in preparation for commissioning. My intent is to present you with a broader background into how the Air Force fits into the larger government and military interagency, as well as broadening your understanding on how the Air Force operates. I want you to leave this course understanding how we function in peacetime and in war, which will better help you define the operating environment for the Airmen that you will lead.
2. In this class we will cover various topics to include the following: national security strategies, regional studies, advanced leadership ethics, and Air Force doctrine. We will focus on the military as a profession in order to prepare you for active duty service.
3. Your commissioning date is rapidly approaching, and it is imperative that you stay focused to earn your gold bars. Do not ease up on the hard work and effort that have brought you this far. AFROTC loses quality officer candidates every year due to issues that were foreseeable and preventable. Do not lose focus on the importance of this year as you complete the program. I look forward to a great year and shaping this class to enable your success in the Air Force and Space Force.
4. I maintain an open-door policy, which means you are encouraged to reach out to me with any questions or concerns. Should any circumstances arise that could affect your performance or attendance, inform me as soon as possible in order to prevent any adverse impact on your academic standing. I can be reached at (352) 294-0742, or [mcaretti@ufl.edu](mailto:mcaretti@ufl.edu).

MICHAEL P. CARETTI, Lt Col, USAF  
Professor of Aerospace Science

Attachment:  
Course Syllabus and Schedule

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## AFR 4201: COURSE DESCRIPTION & OBJECTIVES

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### 1. Title – AFR 4201, National Security Affairs and Preparation for Active Duty

**2. Course Description** – AFR 4201 examines the national security process, regional studies, advanced leadership ethics, and Air Force doctrine. Special topics of interest focus on the military as a profession, officership, military justice, civilian control of the military, preparation for active duty, and current issues affecting military professionalism. Within this structure, continued emphasis is on refining communication skills. A mandatory Leadership Laboratory complements this course by providing advanced leadership experiences, giving students the opportunity to apply the leadership and management principles of this course.

**3. Instructor** – Lieutenant Colonel Michael P. Caretti, Van Fleet Hall, 352-392-0742, [mcaretti@ufl.edu](mailto:mcaretti@ufl.edu). I maintain an open-door policy, which means you are encouraged to reach out to me with any questions or concerns. Should any circumstances arise that could affect your performance or attendance, I recommend you inform me as soon as possible to prevent any adverse impact on your academic standing and military training. I am available for office hours/appointments most weekdays 0800 – 1700.

**4. Course Objectives** – The AS400 student should comprehend the basic elements of national security policy and process. The student should know basic Department of the Air Force operations as well as understand selected roles of the military in society and current domestic and international issues affecting the military profession. Students should understand the responsibility, authority, and functions of a Department of the Air Force commander and selected provisions of the military justice system. Cadets will apply listening, speaking, and writing skills in Air Force-specific formats and situations with accuracy, clarity, and appropriate style. The final portion of the AS400 course is designed to prepare students for life as a second lieutenant. The mandatory cognitive lesson objectives are:

- a. Know the key ideas and distinct features of the US Constitution and how it relates to servitude to the nation
- b. Know the roles of the President, the executive branch, Congress, and civilian control of the military
- c. Know the fundamentals of terrorism and its impact on US policy
- d. Know how cross-cultural competence leads to operational success when working with individuals and groups from other cultures
- e. Comprehend how knowledge of cultural domains can enhance one's ability to relate and communicate cross-culturally
- f. Comprehend how cross-cultural competence (3C) skills can help in the negotiation process
- g. Know the threats that the United States must confront in the domestic and international arena
- h. Know the basic concepts of the US foreign policy process
- i. Know the basic process of formulating a national strategy
- j. Know how the principles of war and tenets of airpower contribute to warfare



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- k. Know the critical organizations and personnel in the Department of Defense (DOD)
  - l. Know how the unique roles of the Air Force Reserve and the Air National Guard contribute to our Total Force Policy
  - m. Know the distinct Air Force Operations and the different levels of applicable Doctrine.
  - n. Know the mission and organization the Unified Combatant Commands:
  - o. Know the concept of joint operations
  - p. Know the basic mission and organization of the Department of the Army
  - q. Know the basic mission and organization of the Department of the Navy
  - r. Know the organization and mission of the US Marine Corps
  - s. Know the core missions of the United States Coast Guard (USCG)
  - t. Know the Inspector General (IG) system and the IG programs
  - u. Know the Air Force Substance Abuse Control Program
  - v. Comprehend the concept and consequences of sexual harassment
  - w. Know key factors in the Air Force Suicide Prevention Program
  - x. Apply skills DAFH33-337, The Tongue and Quill, to write a 2-page bullet background paper advocating or persuading a position on a military-related topic
  - y. Apply skills DAFH33-337, The Tongue and Quill, to deliver a 5-9 minute prepared briefing advocating or persuading a position on a military-related topic

**5. Required Texts:**

- a. All student reader content from AFROTC are uploaded to the course Canvas page in the “Files” module

\*Note - all briefings and written assignments must comply with the DAFH33-337, The Tongue & Quill, give, available at <https://www.e-publishing.af.mil>




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## AFR 4201: CLASS REQUIREMENTS & POLICIES

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**6. Uniforms:** Cadets will wear uniform of the day during class. This will be the utility uniform (OCP/fight suit) unless told otherwise.

**7. Grading Criteria:** Grades will be determined as follows:

### Point Distribution

<b>UCC Discussion</b>	<b>15 Points</b>
<b>Decision Briefing</b>	<b>20 Points</b>
<b>Decision Bullet Background Paper</b>	<b>20 Points</b>
<b>Global Hot Spots Briefing</b>	<b>15 Points</b>
<b>To Rescue the Republic Essay</b>	<b>20 Points</b>
<b><u>Instructor Points</u></b>	<b><u>10 Points</u></b>
<b>Total Possible</b>	<b>100 Points</b>

### Grading Scale

<b>A</b>	<b>90-100</b>	<b>4.0 Points</b>
<b>B</b>	<b>80-89</b>	<b>3.0 Points</b>
<b>C</b>	<b>70-79</b>	<b>2.0 Points</b>
<b>D</b>	<b>60-67</b>	<b>1.0 Points</b>
<b>F</b>	<b>Below 60</b>	<b>0 Points</b>

*\*All students must achieve a grade of C or better to pass AFR 4201.*

Failed AS Classes. Cadet may apply for re-entry, but the failed class(es) will have to be re-accomplished for AFROTC credit.

Incompletes. The Det/CC must approve all Incompletes for AS classes. Incompletes must not be used for unusual or unavoidable circumstances, such as an extended illness. Incompletes must not be used for make-up of unsatisfactory or delinquent work, or as a sanction for cadets who do not return uniforms. An Incomplete must be resolved NLT the end of the following term or it will constitute a failure.



### Links.

- a. UF Undergraduate Catalog: <https://catalog.ufl.edu/ugrad/current/pages/majors.aspx>
- b. Current UF grading policies may be found at: <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>
- c. SF Grading Policy:  
[http://www.sfcollege.edu/about/?section=general\\_academic\\_information](http://www.sfcollege.edu/about/?section=general_academic_information)

**8. Assignments:** There will be two briefings, one student-led discussion, one bullet background paper, and one essay. Due dates are listed on the class schedule.

The bullet background papers are due by 1200 on the date notated in the class schedule. I will assess a penalty for all late assignments. Any assignment not provided on the specified date will be penalized 5 points for each day late. Each day late is defined as a 24-hour period beginning at 1201 on the first day and ending at 1200 on the following day. Weekend days will be included in the calculation of late penalties.

**9. Class Leader:** Class leaders will be assigned on a rotational basis. Expect 1-2 class leaders to be assigned over the term. The class leader will be responsible, (duties may be delegated, but the class leader remains fully responsible for accomplishment) for the following:

- a. Calling the classroom to attention
- b. Attendance
- c. Room care
- d. Scheduling briefing times and uploading presentations
- e. Disseminating information/updates to the class as applicable

**10. Attendance:** You are preparing to be active duty Lieutenants. I expect you to attend all classes and arrive on-time. You can miss up to 20% or 2 classes and not fail for attendance. However, you will lose 2 pts for every unexcused absence (see instructor point section). If you are going to miss, you must coordinate with me prior to class. Requirements for class attendance assignments, and other applicable work or exams in this course are consistent with university policies and that can be found at <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.”

*If you decide to drop, withdraw, or not meet the attendance requirements stated above, it is your responsibility to ensure you are administratively dropped by your registrar. If you do not meet attendance requirements and are still formally enrolled at the end of the semester in this class and/or the corresponding leadership lab, you will be awarded a failing grade.*

**11. Instructor Points:** These points will be based on attendance, evidence of preparation (i.e., being able to answer questions about the readings, etc.), and overall participation and engagement in the class. Each unexcused absence will result in a **2-point deduction** from your final grade.

**12. Class Compartment:** The atmosphere is a professional military environment, but intellectually permissive. The classroom will be called to attention when the instructor enters (at the beginning of class) and when class is dismissed after it is evident there are no final questions. Closed lid drinks are permitted in class, but snacks and food items are not.

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**13. Integrity:** Intentionally passing off someone else's work as your own (plagiarism) or gaining unfair advantage assignments and exams (cheating) is not consistent with the integrity we expect of officer candidates. Confirmed plagiarism or cheating will result in a failing grade for the course and, if applicable, investigation for disenrollment from AFROTC.

**14. Students With Disabilities:** Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565), [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

**15. Makeup Work/Exams:** Makeup work and/or exams may be approved on a case-by-case basis for unusual or unavoidable circumstances. *Requirements for class attendance and make up exams, assignments, and other work in this course are consistent with university policies and that are located:* <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

**16. Class Dates and Times:** AFR 4201 will be taught Tuesday from 1250 – 1550L. Details of specific lessons and readings are on the class schedule (Attachment 3).

**17. Academic Freedom/Integrity and Non-Attribution:** In accordance with AUI36-2602, Ch 4, academic freedom is essential to advancing teaching, learning, and scholarship. Students are free pursue knowledge, speak, write, and explore complex and controversial concepts and subjects. Academic integrity is the belief in honesty and an intolerance of acts of falsification, misrepresentation, or deception. It is one way that the Air Force core value of integrity is applied within an academic environment. Non-attribution is the principle that protects open expression and discourse within the academic environment. Non-attribution establishes trust relationships by assuring that thoughts and opinions are treated as privileged information not to be shared in other forums nor attributed to a specific individual without prior permission. Due to our military profession, there are some limitations to our academic freedom. This subject will be briefed in detail at the beginning of the semester. Contact the instructor as soon as possible if there are questions or concerns.

**18. University of Florida's Honesty Policy:** UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "on my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor in this class.



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**19. On-line Course Evaluation Process:** Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

**20. Term Counseling:** All AFROTC students are required to complete a term counseling with their AS Instructor each semester. Please work with your class leader to sign up for your term counseling as soon as possible. **I expect that all counselings will be complete prior to 18 October 2023.**



## AFR 4201: CLASS SCHEDULE & Tentative Required Readings

**NOTE:** Instructor reserves the right to adjust Topics prior to class in order to enhance training. If the assignment is changed and not briefed the week prior, you won't be held responsible for course work for that week. Changes to this version will be **highlighted in green.**

Class Week	Date	Topic	NOTES
1	27 Aug	AS400 Course Overview Decision Briefing Requirements U.S. Constitution	
2	3 Sep	Civilian Control of the Military National Security The Department of Defense	TRTR: Read Prologue & Chap 1 Students sign up for UCC Discussions
3	10 Sep	<b><u>Unified Combatant Command Discussions</u></b>	TRTR: Read Chaps 2 & 3
4	17 Sep	Joint Operations How the DAF Deploys	TRTR: Read Chap 4 <b>Decision Briefing Topics Due</b>
5	24 Sep	The Total Force Defense Support of Civil Authorities	TRTR: Read Chaps 5 & 6
6	1 Oct	<b><u>Decision Briefings</u></b>	TRTR: Read Chap 7 <b>Decision Bullet Background Papers due by 1200L</b>
7	8 Oct	<b><u>Decision Briefings</u></b>	TRTR: Read Chaps 8 & 9
8	15 Oct	Law of War Global Hot Spots *	TRTR: Read Chaps 10 & 11 <b>All term counselings should be completed this week</b>
9	22 Oct	Nuclear Operations Strategic Competition "China"	TRTR: Read Chap 12
10	29 Oct	<b><u>Global Hot Spots Briefings</u></b>	TRTR: Read Chaps 13, 14 & 15
11	5 Nov	Capabilities and Force Packaging Agile Combat Employment (ACE)	
12	12 Nov	Terrorism Extremism	
13	19 Nov	Cyberspace Space Operations	
14	26 Nov	<b><u>No Class - Thanksgiving</u></b>	
15	3 Dec	Flex/CDF	TRTR Essays due by 1200L

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